

Minutes of Hardingham Parish Council meeting held on 14th September 2020 at 7pm via Zoom Video Link

Present: Cllrs Dudley George (DG) Chair, Tim Barrett (TB), Richard Burke (RB), Henry Edwards (HE) and Virginia Lenihan (VL) and Jane Strudwick (JS) (from 8pm)

In attendance: H Fray (Clerk), CC Connolly, DCs Claussen and Martin.

OPEN FORUM

DC Martin reminded the meeting that there are two planning consultations from the government. He has shared information outside the meeting and reminded the Council of key issues that are being considered. DC Claussen added that the land banking issues are of concern and the impact at Parish level will be significant in the local planning and design elements of the new regulations.

1) **Apologies for absence.** Cllrs Glen Gower

2) **Declarations of Interest.** None.

3) Minutes of the Parish Council meeting held on 23rd July 2020 were circulated prior to the meeting. They were initialled and signed by the Chairman.

4) **Matters Arising from the minutes of the last meeting (not already on the agenda):-**

- Line marking update: The clerk reported that Highways have no budget for refreshing the line markings in this financial year, however it will be considered next year as part of a routine schedule.
- Notification of acceptance of SAM2 bid and agreement of funding. The Clerk confirmed that the sign has been ordered and the sites submitted with the bid have been approved by Highways. It was suggested that review of the criteria for speed limits be undertaken to identify whether Hackford Road could be eligible for a reduced limit. **Clerk to circulate the criteria.**
- Notification of purchase of replacement Grit Bin and agreement of funding. The replacement Grit Bin has been placed in the same location, adjacent to the railway bridge and is ready for filling by Highways. Thanks were recorded to CC Connolly for funding this from his Highways Budget.
- Parish Online system. DG reminded the Council that he has circulated draft maps which have created using this system which are very useful for the welcome pack. He has also included proposed dog bin and SAM2 sites. It was agreed that the dog bin sites should be submitted to Breckland to be approved. Proposed: DG, seconded: RB **Clerk to action**
There was discussion and it was agreed that the annual subscription for Parish Online of £40 be paid for the first year and then reviewed annually. Proposed: TB, seconded: VL **Clerk to action.**

5) Financial Matters

Payment of Accounts and precept update

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| • Clerks reimbursements (July / August) | chq 668 | £28.34 |
| • Donation to Barford Parish Council | chq 669 | £4.00 |
| • HMRC | chq 670 | £121.80 |
| • Glasdon (Grit Bin) | chq 671 | £225.80 |

The above payments were agreed. Proposed: HE, seconded: TB

6) **To consider the view of the Council about the following planning issues**

Any time limited planning issues:

- RB noted that Breckland Council do not monitor conditions imposed on planning applications and a resident has shared information that a Breckland Councillor suggested that it is the local community who are responsible for this role. There was discussion and it was agreed that the Council maintain a watch over new buildings, and any obvious contraventions are reported to Breckland Enforcement

- HE reported that the owner of Meadow Barn has begun the process of cladding the building roof.
- Central Government Planning Consultations

- 'Planning for the future'
- 'Changes to the current planning system'

RB expressed concern that local infrastructure is not at the forefront of the consultation, and also that CIL is being replaced by a new system which does not necessary benefit the immediate locality of the development.

TB asked if there was any condition for developers to prevent land banking. DC Martin explained that there is no allowance for this, and there will also be a far reduced incentive to provide affordable housing. **DG to draft a response to be submitted outside the meeting. District and County Councillors and local MP to be cc'd.** Proposed: DG, seconded: TB

Planning response of 'no comment' by delegated powers:

- 3PL/2020/0707/HOU & 0708/LB: The Grove, Low Street – proposed orangery and demolition of existing conservatory. No comments

Any Planning Notifications:

- 3PL/2020/0707/HOU & 0708/LB: The Grove, Low Street – proposed orangery and demolition of existing conservatory. APPROVED by Breckland Council

7) Correspondence

- Rockland Parish Council – request for support for Rockland School Project. This included the potential provision of facilities for children in the wider area with special needs. A letter of support was drafted by DG and has been sent by the clerk.

8) Agreement of the following Policy: Website Accessibility Statement

This was shared outside the meeting and agreed. Proposed: RB, seconded: VL. Thanks were recorded to the Clerk for her work in progressing this.

9) Discussion around the Parish Action Plan

DG circulated updates before the meeting. These were discussed and agreed. **DG to finalise the document and send to the Clerk for inclusion in the welcome pack.** Proposed: RB, seconded: HE. It was suggested that DG investigate outside the meeting any possibility for increasing the mobile phone coverage in the area. **DG to action.**

10) To consider any Highways and footpath issues including the potential purchase of extra dog bins for the Parish.

- Footpaths. DG reported that he has met with the Footpath Officer and there has been some progress with FP3 and 4. He will case Highways for a further update and report to the next meeting. **DG to action.**
- There are still concerns with flooding in Low Street. Highways had indicated that a budget existed for some further remedial works. This is still outstanding. **Clerk to chase**
- Manson Green bends – some work has been completed however there are still potholes. **Clerk to report**
- The edge of Sandy Lane is eroding and has been reported to highways but there has been no action taken to date. **Clerk to chase**
- A broken gully cover in Low Street has been reported by DG

11) Date of Next Meetings

9 November at 7pm. It was noted that whilst the village hall is now open for meetings it is still possible for council meetings to be held online. There was discussion and it was agreed that, given the level of preparation and risk management provisions required to use the village hall, the November meeting will be held via Zoom which has proven to work quite efficiently. We will continue to closely review this arrangement with a view to returning to meetings at the village hall when safe and convenient to do so. We will also make sure that the public are aware that they can 'virtually' attend the meetings via zoom, by contacting the Clerk for details. The rules for public participation will apply as always, with an open forum opportunity for the public to briefly raise any points of interest or comment upon the agenda, prior to the formal meeting commencing.

12) Feedback from Councillors and items for the next agenda.

JS noted that there is only one litter pick currently in the parish and there should be two each year. It was agreed that JS will agree the date and HE will advertise in Group News.

DG suggested the Annual Newsletter be circulated as it was missed in May. It was agreed that the Clerk and DG would draft the document for Councillors agree at the next meeting. **Clerk and DG to action.**

Meeting closed at 8.30pm