

## **Minutes of Hardingham Parish Council meeting held on 8<sup>th</sup> July 2019 at 7.00pm at Hardingham Village Memorial Hall**

**Present:** Cllrs Richard Burke (RB), Henry Edwards (HE), D George (DG), G Gower (GG), Virginia Lenihan (VL) and Jane Strudwick (JS)

**In attendance:** H Frary (Clerk) and DC Claussen

### **OPEN FORUM**

None

**1) Apologies for absence.** Cllr Tim Barrett (TB) and CC Connolly

**2) Declarations of Interest.** None

**3) Minutes of the Parish Council meeting held on 13<sup>th</sup> May 2019** were circulated prior to the meeting. They were initialled and signed by the Chairman with the amendment that in item 16 the bin next to the bus shelter is a litter bin and not a dog bin.

**4) Matters Arising from the minutes of the last meeting (not already on the agenda):-**

Post box relocation: The Clerk reported that there are issues with underground cables which affect the location that the post box can be installed. An engineer will visit the site as soon as possible and a new location agreed.

The litter bin next to the bus shelter is still full. The key has been passed to a resident volunteer who will empty it in future.

**5) Financial Matters**

- Payment of Accounts and precept update

• Clerks Wages (July)	s/o	£162.32
• Clerks Wages (August)	s/o	£162.32
• Norfolk Pension Fund (July)	chq 631	£60.12
• Norfolk Pension Fund (August)	chq 632	£60.12
• Clerks reimbursements (May / June)	chq 633	£34.12
• HMRC	chq 634	£121.60
• Replacement Keys	chq 635	£8.95
• J Strudwick (APM Catering)	chq 636	£47.55

Proposed: VL seconded: DG

**6) Consideration of membership of Norfolk Association of Local Councils and discussion about draft website.**

Membership of the Association will be £144 for the forthcoming year. HE asked the Clerk for the number of times that she had used the service in the previous few years and she confirmed that she had not used them recently. It was unanimously agreed not to retain the membership for this year and reconsider at the next AGM.

The Clerk has shared a link to the new website outside the meeting and it was discussed. It was agreed that the new site be launched with immediate effect.

**7) To consider the view of the Council about the following planning issues**

- Any time limited planning issues: None
- Planning responses by delegated powers: None
- Any Planning Notifications:
  - 3PL/2019/0447/HOU: 56 Norwich Road – Construction of two storey extension to existing two storey dwelling. APPROVED by Breckland Council

- 3PL/2019/0497/HOU: River Bank House, 1 Low Street – siting of a lodge within the garden for use as an annex. APPROVED by Breckland Council.
- Response from Capita about the lack of enforcement of conditions placed on Meadow Barn permission: HE reminded the meeting that the Clerk had sent photographs to the Breckland Enforcement Officer taken by a resident showing the glare from the sun from the roof of Meadow Barn. Breckland reported that the only option left to be explored is a Discontinuance Order however such an order must be confirmed by the Secretary of State and attracts a liability to pay compensation. Chris Curtis, Breckland Enforcement Officer, has instructed his Lawyer to provide advice on that particular course of action. Once he has a formal instruction from Breckland Council he will update the Parish Council.

## 8) Correspondence

- Highways – notification of Parish Partnership scheme 2020/21. There was discussion and it was agreed that a village sign be considered should it be financially viable. **Clerk to add to the next agenda.**
- Norwich Western Link preferred route. Route C is the published preferred route and should more information become available it will be shared.

## 9) To consider any Highways and footpath issues

DG shared an email with Councillors that he had sent to the NCC Footpath Officer. He reminded the meeting that there is one footpath which needs maintenance alongside The Grove, Low Street, and that it is the responsibility of NCC Highways to cut the surface of the path. The rangers have been asked to clear the surface of the footpath however to date there has been no response. DG suggested that a practical agreement with residents may be a way forward to maintain this, however he is awaiting a response from the Footpath Officer. He noted that there is also a public footpath which is blocked off by a number of fences which appears to be in contravention to legislation. JS reported that the footpath near Nordelph Corner need cutting. HE confirmed that as the land owner he will arrange for cutting. **HE to action**

Hardingham entry sign for Mill Road: The clerk has chased NCC Highways to ask for the expected timescale for the installation of the sign and has been informed it will be installed as soon as possible.

The pot holes along Mill Road have been marked but there has been no action taken to repair them. **Clerk to chase**

## 10) To agree Financial Regulations

The document had been circulated outside the meeting and was agreed. Proposed: DG, seconded: RB. **Clerk to add the revised document to the website**

## 11) Date of Next Meetings

9 September and 11 November 2019 at 7pm at the Village Hall

## 12) Feedback from Councillors and items for the next agenda.

HE reported that he received a letter from CC Connolly including a report that he had written for the Annual Parish Meeting. In his letter he stated that the Hardingham meeting was the best that he has been to in his division.

DG reported that he is booked on a 'Being an Effective Councillor' training course in September

Meeting closed at 7.50pm