

Minutes of Hardingham Parish Council meeting held on 9th November 2020 at 7pm via Zoom Video Link

Present: Cllrs Dudley George (DG) Chair, Tim Barrett (TB), Richard Burke (RB), Henry Edwards (HE) and Virginia Lenihan (VL) and Jane Strudwick (JS)

In attendance: H Fray (Clerk), CC Connolly (until 8.20pm) and DC Martin.

OPEN FORUM

CC Connolly asked for an update about Low Street drainage works. A resident confirmed that the drains have been cleared and are being monitored to identify if further works are required. DG thanked CC Connolly for his support in the purchase of the SAM2 sign and in dealing with the footpaths officer.

DC Martin thanked the Council for responding to the Government White Paper. There was general discussion around the very thorough response submitted by Breckland Council.

A resident asked about the potential location for new dog bins. DG explained that the Parish Newsletter that will be distributed shortly includes potential sites for dog bins. It was agreed that the Welcome Pack and updated Parish Plan should be added to the website for residents information. **Clerk to action**

1) **Apologies for absence.** Cllrs Glen Gower

2) **Declarations of Interest.** Cllr HE – Item 7: Tree Felling around Hardingham

3) **Minutes** of the Parish Council meeting held in September 2020 were circulated prior to the meeting. They were initialled and signed by the Chairman. Proposed: TB, seconded: JS

4) **Matters Arising from the minutes of the last meeting (not already on the agenda):-**

- The NCC Speed limit criteria was circulated before the meeting. JS shared her concerns over the size and speed of vehicles travelling along Hackford Road. It was agreed that all roads in the Parish will be discussed as an agenda item within the next meeting. **Clerk to add to next agenda.**

5) **Financial Matters**

Payment of Accounts and precept update

• Donation to Barford Parish Council	chq 674	£4.00
• Clerks reimbursements (September / October)	chq 675	£39.32
• Clerks wages shortfall	chq 676	£88.23
• Norfolk Pension Fund	chq 677	£21.22
• HMRC	chq 678	£141.60
• Clerks Training Course	chq 679	£5.00
• Hardingham PCC (Grass cutting)	chq 680	£250.00
• C Cowles (grass and hedge cutting)	chq 681	£50.00
• Clerks wages standing order amendment		
• Norfolk Pension Fund Standing order amendment		

Receipts

• NCC (For SAM2 sign)		£1675.00
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The above payments were agreed. Proposed: JS, seconded: TB

To begin the process of setting the budget for 2021/2022 and precept rate. The Clerk explained the process and shared draft figures. These were discussed and it was agreed revised figures will be circulated for discussion to model various potential scenarios with the objective of agreeing these in January. **Clerk to action**

6) To consider the view of the Council about the following planning issues

- Any time limited planning issues:
 - None
- Planning response by delegated powers:
 - 3OB/2020/0033/OB: Land Adj Ketts Cottage, Low Street. Application to modify planning obligation. No comments
- Any Planning Notifications:
 - None

7) Correspondence

- Notification for a Felling Licence for tree felling around Hardingham. There was lengthy discussion about this very recently received email. It was agreed that the Clerk should contact the Forestry Commission to ask for the criteria for assessing felling licence applications. Once received this information should be shared with Councillors before any response is agreed. **Clerk to investigate.**

8) To consider any Highways and footpath issues including the potential purchase of extra dog bins for the Parish.

- Dog bin update. DG and the Clerk requested four new dog bins in the parish however it is likely that only two will be approved. The potential purchase of these will be included within the next years budget. **Clerk to action.**
- FP4 Update. DG had met with the NCC Footpath Officer and looked at the diagonal footpath across The Grove. DG explained that the route is technically open, with a gate having been installed off the intersection with FP3. At the other end of FP4 access is via sliding bars in the fence. Additional signage is required to make these routes clear and ideally a "standard stile" or gate instead of the sliding bars installed. DG has requested an update from the footpaths officer on these issues and will continue to monitor closely. **DG to action.**
- SAM2 Installation. The Parish have taken delivery of the new sign. Thanks were recorded to DG for the work he has undertaken installing the sign. **Clerk to share approved sites for the sign with Councillors.**
- Low Street Surface Water drainage. See Open Forum.
- Other Highways Issues:
 - JS reported lots of mud on the roads next to a field growing maize. HE reported that the harvesting is completed and the road has been cleared twice by mechanical sweepers. HE will report JS concerns to the contractor and request they consider a 'Slow Down Mud' sign. **HE to report**
 - Manson Green Bends has potholes on the western side which need repairing. **Clerk to report**
 - The edge of Sandy Lane is still eroded, despite it being scheduled for repair within 6 weeks of 7th August. **Clerk to chase repairs.**
 - The surface of Mill Road from Summer Barn towards Mill House is damaged and in need of significant work and top dressing. **Clerk to report**
 - TB reported that roadworks signage and associated diversions from contractors such as Anglian Water and UK Power Networks are not always to the same standard of those by Highways. Any issues should be reported to Highways for them to investigate.

9) Date of Next Meetings

11 January, 8 March, 10 May, 12 July, 13 September and 8 November at 7pm either in the Village Hall or via Zoom

10) Parish Newsletter

DG will share a draft with the objective of distributing this before Christmas. **DG to action**

11) Feedback from Councillors and items for the next agenda.

VL – reported that the new grit bin has been sited and filled.

Meeting closed at 8.15pm