

Minutes of Hardingham Parish Council meeting held on 23rd July 2020 at 10am – Via Zoom Video Link

Present: Cllrs Dudley George (DG) Chair, Tim Barrett (TB), Richard Burke (RB), Henry Edwards (HE) and Virginia Lenihan (VL)

In attendance: H Frary (Clerk), CC Connolly, DCs Claussen and Martin

OPEN FORUM

DC Martin previously circulated his report which is attached as an appendix to the minutes. He added that there has now been a full virtual Council meeting at Breckland Council which was very successful. CC Connolly provides regular County Council updates which are circulated between meetings.

1) Apologies for absence. Cllrs Glen Gower (GG) and Jane Strudwick (JS)

2) Declarations of Interest. None.

3) Minutes of the Parish Council meeting held on 18th May 2020 were circulated prior to the meeting. They were initialled and signed by the Chairman.

4) Matters Arising from the minutes of the last meeting (not already on the agenda):-

- Item 5 - Work has commenced to clad the roof at Meadow Barn.
- Item 12 – A letter was sent regarding the precept increase and there has been no further correspondence.

5) Financial Matters

- Payment of Accounts and precept update
 - Clerks reimbursements (May / June) & wages shortfall chq 666 £73.38
 - Donation to Barford Parish Council chq 667 £4.00

The above payments were agreed. Proposed: RB, seconded: TB

- Consideration of the purchase of a Parish Online mapping subscription.

DG explained that previously the parish welcome pack provided information about footpaths hand drawn on a map. He has researched other mapping facilities and the Council has begun a 60 day free trial for 'Parish Online' mapping software. If continued this would cost approximately £40 per year. **Clerk to circulate further information to Councillors.**

6) To consider the view of the Council about the following planning issues

- Any time limited planning issues:
 - None
- Planning response of 'no comment' by delegated powers:
 - 3PL/2020/0542/VAR: Honeypot, 10A Hackford Road – Redesign of Garden room and changes to two storey side extension. No objections
- Any Planning Notifications:
 - 3PL/2020/2019/1594/F: Barn on land adjacent Gresham Farm, Sandy Lane – Conversion of a traditional brick barn previously used as a sculpture workshop, into a single residential dwelling. APPROVED by Breckland Council. Cllrs noted that the Council were copied into an email to Breckland Council questioning why it was approved.
 - 3PL/2020/0542/VAR: Honeypot, 10A Hackford Road – Redesign of Garden room and changes to two storey side extension. APPROVED by Breckland Council

7) Correspondence

- NCC – Parish Partnership 2021/22. There was discussion and there were no potential schemes at the present time. CC Connolly suggested that he could use some funding from his members budget to refresh line markings. **To be discussed outside the meeting.**
- NALC – Model Code of Conduct Consultation. Retained by the Clerk.
- Norfolk ALC – Safeguarding Adults Briefing Note. **To be added to the website.**
- BDC - Local Plan Review Briefing Note.

Meeting closed at 10.25am to allow DCs Martin and Claussen to speak

DC Martin explained that the recently adopted Local Plan is now being reviewed to ensure that the document is in line with national planning policy framework (NPPF). This will involve a call for sites within the next 12 months of both large and small (less than 1 ha). It is also likely include a review of the settlement boundary hierarchy and this could affect villages such as Hardingham. DCs Martin and Claussen undertook keep the Parish Council informed of developments and seek feedback where appropriate.

Meeting opened at 10.30am

- NWL Consultation. Retained by the Clerk.

8) Agreement of the following Policies: Social Media Policy, Community Engagement Strategy and Grant Awarding Policy

These were shared outside the meeting and were agreed. Proposed: RB, seconded: VL.

9) Discussion around the Parish Action Plan

The Clerk explained that the document was due for review and renewal if required. **Councillors to suggest updates and Clerk to add to next agenda.**

10) To consider any Highways and footpath issues including dog fouling issues and the potential purchase of extra dog bins for the Parish.

- Dog Mess. It was noted that there are four dog bins in the vicinity of the Village Hall, however none elsewhere in the Parish. The Clerk explained that they cost between £60 and £100 to install dependant on the fixing, and reminded the Council that Breckland Council pay for the emptying and increasing the number or location would need to be checked before purchase. RB explained that the current bins are being emptied regularly. It was agreed that a bin in the area of Church Road and the railway bridge would be beneficial. **Sites to be suggested via Parish Online mapping service agreed with Councillors, prior to checking with BC to confirm that they will empty any additional bins**
- Footpaths. DG has chased Highways regarding the lack of clearance of FP3 and 4. There has been no response or acknowledgement since Sept 19. **CC Connolly to chase.**
- Grit Bin – the Grit bin near the railway bridge has been damaged by a car and is in need of replacement. CC Connolly agreed that he will purchase a new grit bin through his Members Allowance. It was suggested that the bin be re-sited subject to Highways approval. **Clerk to action**
- The edge of the road Sandy Lane is eroding. It has been reported to Highways but there has been no action taken to date. **Clerk to chase**
- A broken gully cover in Low Street has been reported

11) Date of Next Meetings

14 September and 9 November at 7pm via Zoom. It was noted that the public are not necessarily aware that they are able to join via Zoom and councillors will promote the information.

12) Feedback from Councillors and items for the next agenda.

Thank you to Hardingham Farms for organising the bus timetable display. The bus company have installed a timetable for the new bus service starting at the end of the month is displayed. DG and the Clerk reported that new Website Accessibility legislation comes into force in September which has a significant impact on all Parish Council websites. The clerk has attended a seminar giving an overview and shared the slides from the presentation with Councillors. She is booked on a training course to learn how to update documents to be compliant. **To be discussed further at the September meeting.**

Meeting closed at 11.15am