

# HARDINGHAM PARISH COUNCIL

*To all Councillors*

You are hereby summoned to the Annual General meeting of the Council to be held on **13 May 2019** at 7.00 pm in Hardingham Village Hall.

*Please notify the Clerk if you are unable to attend.*

*Heidi E Frary*

Clerk to the Council, 6 May 2019

## AGENDA

OPEN FORUM for members of the public to express interest in any Agenda item

1. Recognition of Parish Council members and signature of Declaration of Acceptance of Office.
2. Election of Chair and Vice-Chair and signature of acceptance of Office
3. To receive any apologies
4. To accept any declaration(s) of interests
5. To accept and sign the minutes of the Parish Council from 11<sup>th</sup> March 2019
6. Matters arising from the minutes of the last meeting (for information only)
  - Any Post Box update following its relocation
7. To review the asset register, Statement of Internal Control and Financial Regulations and receive the internal auditors report.
8. To agree the Annual Statement of Governance 2018/19
9. To agree the Annual Accounting Statement 2018/19
10. To make other appointments:
  - Trustee to the Village Club
  - Internal Auditor Scrutineer
  - Emergency Liaison Officer
  - Homewatch Co-ordinator
11. To agree to the retention of the General Power of Competence for the next four years.
12. Financial Matters
  - Payments Received
    - Breckland District Council (Precept) £1,775.00
  - Payment of Accounts and precept update
    - Clerks Wages (May) £154.31
    - Norfolk Pension Fund (April) £60.12
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    - Norfolk Pension Fund (June) £60.12
    - Clerks reimbursements (March/April) £59.98
    - Printing of Annual Report £28.70
    - Village Hall Hire (May – AGM / APM) £34.00
    - Zurich Municipal (Insurance) TBC
    - Information Commissioners Office (Data Protection Registration) £35.00
    - Norfolk ALC subscription £144.63
    - Councillor reimbursements £66.99
    - A Baker (Internal Audit) £50.00
    - Amendment to Clerks standing order to reflect new financial year

13. To consider the view of the Council about the following planning issues
  - 3PL/2019/0447/HOU: 56 Norwich Road – construction of a two storey extension to existing two storey dwelling
  - Any time limited planning issues
  - To note and agree a response to Breckland Local Plan modification to MM18 following election of new Councillor.
  - Planning applications received with no comments submitted: 3PL/2019/0343/HOU: Woodside Cottage, Beeches Lane – removal of existing conservatory and election of two storey rear extension with balcony
  - Planning Notifications: 3PL/2019/0343/HOU: Woodside Cottage, Beeches Lane – removal of existing conservatory and election of two storey rear extension with balcony. APPROVED by Breckland Council
14. To consider if a repeated session of defibrillator training would be of use for the community.
15. Correspondence
  - Any time limited correspondence
16. To consider any Highways Issues.
17. Date of Next Meetings: 22 May APM, 8 July, 9 September and 11 November. All at 7pm at the Village Hall
18. Feedback from Councillors (for information only)